



Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental

**BIDS AND AWARDS COMMITTEE
(BAC)**

BIDDING DOCUMENTS

FOR

PURCHASE REQUEST NO. 18-25-02-0355

APPROVED BUDGET OF THE CONTRACT (ABC): P 11,500,000.00

**FOR THE PROCUREMENT OF ONE (1) UNIT VACUUM TRUCK (10 CUBIC
CAPACITY) BRANDNEW 4X2 FOR USE OF THE CITY ENVIRONMENT
MANAGEMENT OFFICE**

(First Envelope: Eligibility and Technical Components)

SUBMITTED BY : _____
ADDRESS : _____
CONTACT NO. : _____
EMAIL AD : _____

DATE OF SUBMISSION

INSTRUCTIONS TO BIDDERS

1. Please submit sets of documents Original, Copy 1 and Copy 2 completely in two separate envelopes. The First Envelope containing Eligibility & Technical Documents and the Second Envelope containing Financial Documents.
2. Check that all annexes are in accordance with the prescribed format and submit in chronological order. Non-compliance is a ground for disqualification.
3. Submit your complete bid documents on or before the time of the opening of bids mentioned below.
4. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

Compliance of the above is for mutual advantage, i.e. to facilitate a complete and thorough evaluation of your bid documents.

SCHEDULES

Schedule/Place of Pre bid Conference

March 27, 2025 @ 8:30 AM
BAC Secretariat Office
2F City Hall Building

Schedule/Place of Bid Opening

April 8, 2025 @ 1:30 PM
BAC Secretariat Office
2F City Hall Building

Nonrefundable fee of Bidding Documents @ P 25,000.00

Bids and Awards Committee
City of San Carlos

City Government of San Carlos
Province of Negros Occidental

Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office

Location of the Contract: San Carlos City, Negros Occidental

Checklist of Eligibility and Technical Proposal/Requirements:

- PHILGEPS Certificate of Registration and membership in accordance with Section 1 of R.A 9184 – Platinum Membership
- Joint Venture Agreement (JVA), if applicable
- Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLC) from a Universal or Commercial Bank
- Duly Notarized Statement of all on-Going Government and Private Contracts
- Duly Notarized Statements of:
 - a. At least one (1) Completed Similar Contract (Government or Private) for the last (10) years.
 - b. Single Largest Completed Contract (SLCC) at least 50% of the total ABC.
- Bid Security in any of the following forms:
 - a) Cash or cashier's / Manager's Check issued by a duly authorized officer of a bank : Two percent (2%) of the ABC

**Project Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office**

Location of the Contract: San Carlos City, Negros Occidental

CKLIST OF ELIGIBILITY AND TECHNICAL PROPOSAL/REQUIREMENTS

- PHILGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of R.A 9184 – Platinum Membership
- Joint Venture Agreement (JVA), if applicable
- Net Financial Contracting Capacity (NFCC) based on the data submitted to the BIR thru its EFPS or Committed Line of Credit (CLC) from a Universal or Commercial Bank
- Duly Notarized Statement of all on-Going Government and Private Contracts
- Duly Notarized Statements of:
- At least one (1) Completed Similar Contract (Government or Private) for the last ten (10) years.
 - Single Largest Completed Contract (SLCC) at least 50% of the total ABC.
- Bid Security in any of the following forms:
- | | | | |
|----|--|---|--|
| a) | Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of the City Treasurer of San Carlos City. | : | Two percent (2%) of the ABC |
| b) | Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank. | : | Two percent (2%) of the ABC |
| c) | Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. | : | Fiver percent (5%) of the ABC |
| d) | Any combination of the foregoing | : | Proportionate to share form with respect to total amount of security |
| e) | Bid Securing Declaration | | |
- Omnibus Sworn Statement in accordance with Sec. 25.3
(Please see attached Form)

X-X

**Bids and Awards Committee
City of San Carlos**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office**

Location of the Contract: San Carlos City, Negros Occidental

**1. PHILGEPS CERTIFICATION OF REGISTRATION AND MEMBERSHIP
IN ACCORDANCE WITH SECTION 8.5.2 OF R.A 9184 – PLATINUM
MEMBERSHIP**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
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Location of the Contract: San Carlos City, Negros Occidental

2. JOINT VENTURE AGREEMENT (JVA), IF APPLICABLE

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office**

Location of the Contract: San Carlos City, Negros Occidental

**3. NET FINANCIAL CONTRACTING CAPACITY (NFCC) BASED ON THE DATA SUBMITTED TO THE BIR
THRU ITS EFPS OR COMMITTED LINE OF CREDIT (CLC) FROM A
UNIVERSAL OR COMMERCIAL BANK**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office**

Location of the Contract: San Carlos City, Negros Occidental

**4. DULY NOTARIZED STATEMENT OF ALL ON – GOING GOVERNMENT
AND PRIVATE CONTRACTS**

**Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental**

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office**

Location of the Contract: San Carlos City, Negros Occidental

5. DULY NOTARIZED STATEMENTS OF:

- A. AT LEAST ONE (1) COMPLETED SIMILAR CONTRACT (GOVERNMENT OR PRIVATE) FOR THE LAST TEN (10) YEARS
- B. SINGLE LARGEST COMPLETED CONTRACT (SLCC) AT LEAST 50% OF THE TOTAL ABC

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
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Location of the Contract: San Carlos City, Negros Occidental

6. BID SECURITY

- a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial : Two percent (2%) of the ABC (See above)
- b) Bank. Provided, however, that is shall be confirmed or authenticated by a Universal or Commercial Bank. : Two percent (2%) of the ABC (See above)
- c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
- d) Any combination of the foregoing : Proportionate to share form with respect
- e) Bid Securing Declaration (Please see Form Below)

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S.

BID SECURING DECLARATION

Project Identification No. / Purchase Request (PR) No. : 18-25-02-0355

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Republic of the Philippines
City Government of San Carlos
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Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office

Location of the Contract: San Carlos City, Negros Occidental

7. OMNIBUS SWORN STATEMENT

for

Purchase Request (PR) No. 18-25-02-0355

REPUBLIC OF THE PHILIPPINES)
CITY OF SAN CARLOS, NEGROS OCCIDENTAL) S.S

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines
CITY GOVERNMENT OF SAN CARLOS
Province of Negros Occidental

**BIDS AND AWARDS COMMITTEE
(BAC)**

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(Second Envelope: Financial Components)

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Bids and Awards Committee
City of San Carlos

[illegible]

Location of the Contract: San Carlos City, Negros Occidental

CHECKLIST OF FINANCIAL PROPOSALS/REQUIREMENTS

1. Duly Signed Bid Form

X-X

**Bids and Awards Committee
City of San Carlos**

Republic of the Philippines
City Government of San Carlos
Province of Negros Occidental

**Contract Name: Procurement of One (1) Unit Vacuum Truck (10 Cubic Capacity)
Brandnew 4X2 for Use of the City Environment Management Office**

Location of the Contract: San Carlos City, Negros Occidental

DULY SIGNED BID FORM

Date: _____

Project Identification No. : **PURCHASE REQUEST NO. 18-25-02-0355**

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of
agent Currency Commission or gratuity

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

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PURCHASE REQUEST NO. 18-25-02-0355

(Delivery Term: 30 Working Days upon receipt of P.O.)

ITEM #	QTY.	UNIT	ARTICLES
1	1	unit	<p>Vacuum Truck (10 Cubic Capacity) Brandnew 4 x 2 Engine Type: 6- Cylinder, In- line Common - Rail Direct Injection Blue Power Diesel Engine Bore & Stroke: Ø 115 mm x 125 mm Horse Power: 180-220 hp, rated power speed 2400-2800 rpm Displacement : 7600-8200 cc Max. Output (KW) 165-180/ 2200-2600 rpm Max. Torque N-m: 680 -715/ 1300-1600 rpm Full tank: 200 L ; Steel Final Gear Ratio: 6.143 Emission Standard: Euro IV Gearbox: 6 Speed Forward with 1 reverse, manual Rated Voltage: 24 V, DC Battery: 65D23L x 2 Steering Device : Power Assisted Steering Tire: 11 R 22.5-16 PR Wheel Base: 5560 mm; Approach / Departure Angle: 26/11</p> <p>Specification of Tank Body Tank Volume (L): 10000 Liter/ 10 cu.m Tank Shape: Cylindrical Tank Material : 6 mm thick stainless steel Suction Pipe: 4" diameter, stainless steel inside rear cover w/ brace View Window: 3 pcs on rear cover Each side of the tank add hose platform: Aluminum alloy checkered plate, body is made of stainless steel</p> <p>Vacuum Pump Free Air Flow: 12000 (Lt/min) Max. Vacuum: 95 % Max. Operating Absolute Press: 43.5 (psi abs) Suction Depth (m): More than 6 meters; Tank tipping Method and angle; middle lifting Rear Door: Open and closed by hydraulic cylinders Hand Throttle</p> <p>Hose: Reinforced PVC Suction Hose Working Temperature: 10-50° C 3" dia x 180 meters length with coupling Cab: FTR , a row and half cab, 3-4 passengers airconditioner, central locking, electric windows, USB Audio cab can be flipped Fully Painted (white) with lettering City and CEMO Logo Inside Tank body is Red Anticorrosive Paint Additional Accessories:</p>

Inclusive Terms:
With Warranty
LTO Registration (3 years) with GSIS Insurance included
Inclusive of Seminar & Training for the Unit's Operator
Maintenance
FOB - San Carlos City, Negros Occidental
Availability of Spareparts at Service Center w/in Cebu Island

x-
x

Purpose For use of the City Environment Management Office,
this city.

[illegible][illegible][illegible][illegible]

Inclusive Terms:
With Warranty
LTO Registration (3 years) with GSIS Insurance inclu
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FOB - San Carlos City, Negros Occidental
Availability of Spareparts at Service Center w/in Cebu
Island
X-
x
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FOB - San Carlos City, Negros Occidental
Availability of Spareparts at Service Center w/in Cebu Island
X-X
For use of the City Environment Management Office,
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Purpose

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FOB - San Carlos City, Negros Occidental
Availability of Spareparts at Service Center w/in Cebu Island
x-
x
For use of the City Environment Management Office,
this city.

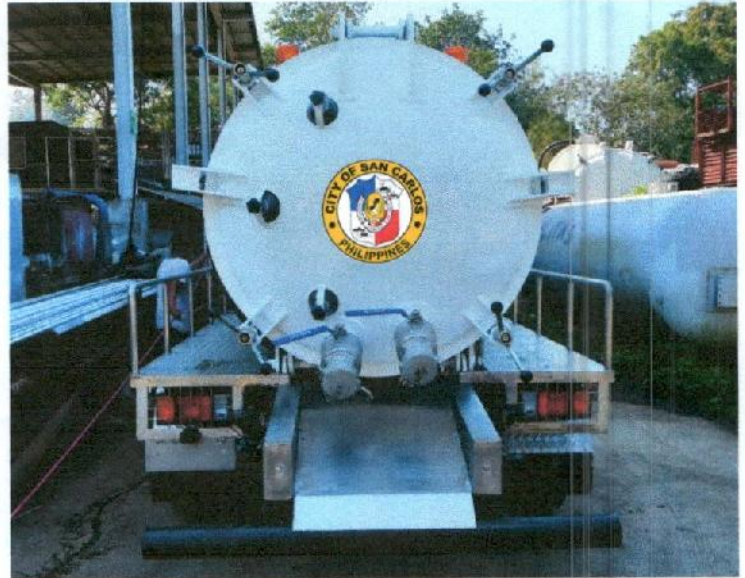
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FOB - San Carlos City, Negros Occidental
Availability of Spareparts at Service Center w/in Cebu
Island

x-
x

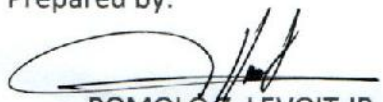
Purpose For use of the City Environment Management Office,
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Purpose

Inclusive Terms:
With Warranty
LTO Registration (3 years) with GSIS Insurance included
Inclusive of Seminar & Training for the Unit's Operation
Maintenance
FOB - San Carlos City, Negros Occidental
Availability of Spareparts at Service Center w/in Cebu Island
X-X
X
For use of the City Environment Management Office, this city.



Prepared by:


ROMOLO Z. LEVOIT JR.
 Admin Aide II

Approved by:


ENGR. LORETTO SANCHEZ, EnP
 City Government Department Head I